

FISCAL INTERMEDIARY CONTACT INFORMATION

<u>Name of FI Agency</u>	<u>Contact Info.</u>	<u>Info. On Training</u>	<u>Mandatory Training</u>	<u>Other Training Offered</u>	<u>Waiting Period for Health Insurance Full-time</u>	<u>Waiting Period for Health Insurance Part-time</u>	<u>Health Ins. Provided Outside Agency Region</u>	<u>Other Agency Benefits</u>	<u>Counties FI Services are Offered</u>	<u>Agency Fringe Rate</u>	<u>Agency Mileage Rate</u>
<b>Advocates Inc.</b>	Kristin Kukula, Liverpool, NY 315-469-9931 intake@advocatesincorporated.org	Prior to working with individual, following is required: 8 hour required on line training, E'Vero training & training on individuals' plan.	Annual 8 hour required on-line training	Full time DSP employees receive 40 hours of optional professional development	30 days	No Coverage	Yes, Excellus is widely accepted	Full time staff (130 hours a month) may participate in Group Health insurance after 30 days.; 401K, Life Insurance, Employee Assistance Program & Long Term Disability offered. Part-Time Staff can accrue up to 56 hours sick-time. Full-Time staff can accrue 128 total hours of Vacation, Personal, Holiday and 56 hours of sick time.	Region 1 Finger Lakes & Western NY counties	28%	.56/mile
<b>AIM Independent Living Center</b>	Anne Crozier acrozier@aimcil.com 350 West Church St. Elmira, NY 14901 607-962-8225 ext. 238	2 hour pre-employment orientation and initial self certification. This orientation covers mandatory OPWDD training.	New employee orientation, OPWDD PRAISE, and Incident Reporting. All other training identified and deemed appropriate by AIM.	Additional training may be required by the individual participant's plan	AIM offers medical, dental, and life insurance. Employees must work a regularly scheduled 30 hours to be eligible. Employees become eligible the 1st day of the following month after completion of 90 days of employment.	AIM offers insurance to all employees working 30 hours or more per week. Benefits are available the 1st day of the following month after completion of 90 days of employment.	Yes, if area is covered by plan networks	Paid time-off (PTO), Paid Holidays, Dental, Flex Spending Account, Retirement Savings Account, Life Insurance, Jury duty, Bereavement Leave, Employee Assistance Program, Medical Insurance Navigator Assistance, Long Term Disability Insurance, Retirement Match, and Gym Membership.	Regions 1 & 2 Chemung, Schuyler, Steuben, Tompkins, Tioga, and Alleghany, and Monroe Counties	28% for all Self-Hired Staff	AIM will honor the reimbursement rate built into the individual participants plan.
<b>Arc of Allegany-Steuben</b>	Judy Peck/Angie Dieter 50 Farnum Street Wellsville, NY 14895 585-593-5700 Judy.Peck@alleganyarc.org angie.dieter@alleganyarc.org Jonathan Stromsness One Arc Way, Bath, NY 14810 607-622-1913 jstromsness@arcofsteuben.org	Brief Employee orientation/no classroom trainings	Harrasment; HIPAA; Universal Precautions; Incident reporting; Corp Compliance; Program documentation; program specific policies; Adult CPR; Choking Prevention; Disabilities overview; fire safety; and Individual Rights.	Relevant to individual	First of the month after 60 days	First of the month after 60 days (dental)	Yes, if area is covered by plan networks	EAP, Life insurance, dental, vision, pension, 403B	Western: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans Finger Lakes: Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming, Yates	32%	.45/mile
<b>Arc of Genesee Orleans WAITLIST</b>	Tiffany Grabowski 585-589-6054 x4255 tgrabowski@arcgo.org Stephenie Hill 585-589-6054 x4263 shill2@arcgo.org 64 Walnut Street Batavia, NY 14020	5 days of Orientation CPR/FA and Defensive Driving mandatory	Corporate Compliance, Abuse Prevention/Incident Reporting, Normal Growth and Development, Characteristics of DD, Fire Safety, Infection Control, HIPAA, Choking Prevention, Back Safety/Lifting	Variety of options available at the discretion of the Circle of Support and Self Directed Individual.	Full time employees become eligible the 1st day of the month after completion of 90 days of employment. Employees must work a regularly scheduled 35 hours to be eligible.	Part time employees become eligible the 1st day of the month after completion of 520 work hours.	Yes, if area is covered by plan networks.	Tuition Reimbursement, Life Insurance, Employee Assistance Program, Paid Time Off, dental, short term disability	Orleans, Genesee, Niagara & Monroe Counties	30%	\$.40 per mile

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<b>Aspire of WNY</b> <b>WAITLIST</b>	Aspire Intake 716 838-0047 aspire.intake@aspirewny.org or Gail Saunders 716 456-3119 gail.saunders@aspirewny.org	1-2 days of mandated training before work begins depending on location. New employees are provided with thorough training and orientation upon hire and throughout employment. Additional online trainings (5- 8 hours).	* Harassment and Work Place Violence *Corporate Compliance *Infection Control *Human Growth and Understanding DD *Fire Safety *Incident Management *Choking Prevention 1* Back Safety/Lifting	Specialized training as Identified by Individual and COS	1st of month after 60 days of employment -	1st of month after 60 days of employment -	Yes, if area is covered by plan networks.	Personal, Sick and Vacation time. Holidays. Flexible Spending Account, Health Reimbursement Account, Jury Duty, Bereavement Leave, Employee Assistance Program, 403-B Thrift Plan, Dental and Life insurance	Chataqua, Erie, Niagara and limited areas in Cattaraugus	Full time - Part time - 20.49% In addition an indirect rate is added onto the staff rate.	0.48/mile
<b>Community Services for Every1</b>	Nicole Costner 716-896-2180 ext 324 or Sue Skiorski 716-896-2180 ext 327 selfdirected@csevery1.com 2180 Genesee St., Buffalo, NY 14211	HIPAA, Infection Control, Fire Safety, Protection of People with Special Needs & Code of Conduct, Defensive Driving, Corporate Compliance, Hazard Communication, Back Injury Prevention	HIPAA, Infection Control, Fire Safety, Protection of People with Special Needs & Code of Conduct, Corporate Compliance, Hazard Communication	Reviewed on a case-by-case basis	Full-time consists of 40 hours per week. Employee becomes eligible on the 1st day of the following month after completion of 30 days of employment.	Part-time consists of anything under 40 hours per week, to be eligible for benefits you must work a minimum of 30 hours per week. Employee becomes eligible on the 1st day of the following month after completion of 30 days of employment.	Yes, if area is covered by plan networks	PTO (Paid Time Off), Bereavement Pay, Flex Spending, Medical Insurance, Dental Insurance, Life Insurance, Long Term Disability Insurance, Short Term Disability Insurance, 401K and Voluntary Benefits. <b>SDS participant must have internet and an electronic device for documentation and communication.</b>	Western, Finger Lakes and surrounding Regions	31% includes indirect costs	\$0.53/mile
<b>Epilepsy-PRALID, Inc.</b>	EPI Intake 1650 South Ave., Suite 300 Rochester, NY 14620 585-353-4426 intake@epiny.org	Agency provides Mandatory Training. Will provide some 1:1 training to expedite staff start date. Additional training is required within first 3 months. <b>ALL TRAININGS COMPLETED ONLINE</b>	Abuse and Neglect Prevention & Individual Characteristics, Safety & Security must be completed prior to staff starting to work with person. Corporate Compliance /Code of Conduct/HIPAA & Non-Harassment training must be completed within first 3 mos. of employment.	CPR/AED/1st Aid, Leadership & Role Modeling, History of Disabilities, Promoting Positive Relationships, Stress Mgmt. Sensitivity Training, Personal Relationships, Human Growth & Development, Signs & Symptoms of Illness/Infectious Disease/ Back Safety, Seizures / Personal Care, Diabetes, Fire Safety, Diversity, Managing Conflict, Nutrition / Food Safety / Cooking, Communication, Problem Solving, No additional charge for above trainings.	1st day of the month following 30 days of employment. Must work at least 30 hours per week to be eligible.	No Coverage provided at this time for staff working less than 30 hours per week.	Yes, if area is covered by plan networks	<b>For PT staff 20+hrs/wk. 403B, Paid time-off, Dental, Other insurance products available for a fee, Flexible spending account, Employee Assistance Program, 7 paid holidays, Time and 1/2 pay for holidays worked, Workers compensation Ins., NYS Short Term Disability Ins. In addition, for FT staff 30+hrs/wk. 3 Healthcare plans to choose from: HRA (Health Reimbursement Acct.), Long Term Disability</b>	Monroe, Wayne, Ontario, Livingston, Genesee, Wyoming, Orleans, and Eastern Erie Counties (including the entire City of Buffalo)	30%	Current IRS Rate
<b>Heritage Christian Services Inc.</b> <b>WAITLIST</b>	Bobby Kozlowski 716-242-5644 Robert.kozlowski@heritagechristianservices.org Rebecca Mack 716-242-5645 Rebecca.mack@heritagechristianservices.org Jessica Czaplicki 716-242-5597 jessica.czaplicki@heritagechristianservices.org Christina Schultz 716-242-5628 cschultz@heritagechristianservices.org 130 John Muir, Suite 106, Amherst, NY 14221	Agency program education (6 hours)	Agency program education (6 hours), Agency program education includes OPWDD required training. Annual training (1-2 hours) is also required.	First Aid/CPR can be offered at the request of participant. Additional training may be required by the individual participant's plan.	Heritage Christian Services offers medical, dental, and life insurance. Employees must work a regularly scheduled 32-40 hours weekly to be eligible. Employees become eligible the 1st day of the following month after completion of two months of employment.	Health insurance is not offered to part time employees	Yes, if area is covered by plan networks	For Full-time employees, the agency offers paid time-off (PTO), Dental, Flex Spending Account, Retirement Savings Account, Life Insurance, Jury Duty, Bereavement Leave, Employee Assistance Program, and Long Term Disability Insurance.	Western and Finger Lakes DDROs	Agency Fringe Rate: 34% Agency Wage Range NYS Minimum Wage up to: \$15/hr for Full-time Respite Staff  \$17/hr for Part-time Respite Staff  \$25/hr for Community Hab and Life Coach Staff	Reimbursement follows IRS guidelines (2019 = \$.58/mile)



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<b>Lifetime Assistance Inc.</b>	FI Coordinator: Bianca Strader 585-851-0564, 3315 Chili Ave., Suite 200, Rochester, NY 14624	New Employee orientation occurs the first week of employment. The training is an overview of Lifetime Assistance's policies and procedures. Training must be completed before employee begins to work with individuals.	First Aid, CPR, Eating and Swallowing, Fire Safety, Corporate Compliance, Abuse Prevention, Human Sexuality, Human Growth and Development, Diversity, Incident and Unusual Events Abuse Reporting, Prevention of Sexual Harassment, Overview of Developmental Disabilities, HIPAA, PICA Awareness, Infection Control/HIV/TB, Infection Control/Infection/Diseases, Signs and Symptoms of Illness and the Aging Process, Positive Approaches, Challenging Passenger Assistance Training, AMAP, SCIP-R, Family Relations, OPWDD Approved Diabetic Training	Universal Enhancement, Back Safety, Social Evaluation, DDP Training, Individual Service Planning, Training Progress Note/ Monthly Note, Billing procedures, Wellness, Orientation to work sites, Person Centred Planning, Individualized training at the request of the Individual/ Family/ Staff	Health Insurance is not provided for self-hired staff.	Health Insurance not provided for self-hired staff.	Not applicable	FICA, Workman's compensation, Workers comp-small claims, NYS unemployment insurance, NYS disability insurance.	Monroe & some surrounding counties	16%	\$.51 /mile
<b>People Inc. WAITLIST</b>	Western: Emily Burgio 716-880-3779 selfdirection@people-inc.org	*Orientation (Respectful professionals, HR/Benefits, Rights & Abuse, OSHA, Corporate compliance, HIPAA, Electronic Security, Fire Safety, Lifting & Transferring, OPWDD choking prevention 1&2, Driving Safety)	On-line new staff orientation training (1 day), includes eVero training	Many available trainings upon request & COS approval- see catalog (e.g. CPR, Trauma Informed Care, Autism, Cooking basics, mental health disorders, sign language, virtues of excellence, First aid, etc.)	Full time employees become eligible the 1st day of the month after completion of 60 days of employment. Employees must work a regularly scheduled 35 hours to be eligible.	Part time employees - no coverage but can be purchased. 1st day of the month after completion of 60 days of employment.	Yes, if area is covered by plan networks	Paid time-off, Paid sick time , Paid Holidays, Dental, Flex Spending Account, Retirement Savings Account, Life Insurance, Jury duty, Bereavement Leave, Employee Assistance Program, Long Term Disability Insurance- see HR Benefits package for details.	Western: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans Finger Lakes: Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming, Yates	35%	All mileage is reimbursed at the IRS rate in place on the date of service.
<b>Residential Resources</b>	Beth Votraw, Associate Director/RN 877-643-0303 ext. 1419 bvotraw@resresources.com	Orientation training is approximately 8 hours. Annual training is approximately 4-5 hours and based on the need of the Planning Team.	Corporate Compliance, OPWDD required trainings, HR related topics, sexual harassment, etc.	N/A	Insurance benefits are available to regularly-scheduled employees who work at least 60 hours each biweekly pay period. The waiting period is 90 days.	N/A. This is available to full-time employees only.	Yes	All time-off benefits are available to: regularly-scheduled employees, can be used starting the 91st day of employment, and a benefit while employed. <b>The individual and/or their designee (including SDS staff) must have access to the internet and a bank account. All payments and reimbursements are processed through ACH.</b>	Finger Lakes: Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming, Yates Western NY: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans	33%	\$0.50 per mile

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<b>Starbridge</b>	Nicole Cimino, Ashley Baghai or April Dixon 1650 South Avenue, Suite 200 Rochester, NY 14620 585-224-7240 fisupport@starbridgeinc.org	New employee orientation + meeting with FI staff (same day) is required before working with an individual. All other required trainings can be completed within 90 days of hire .	Orientation (HR and FI department), Code of Conduct/Corporate Compliance, Abuse Prevention/Incident Reporting, Principles of human growth and development, Non-harassment, **Characteristics of person served and safety procedures (completed by circle of support)**	Choking Prevention, Individual Rights, Alternative Learning Styles, Intro to Diversity Awareness, Exposure Control, Fire Safety, Back Safety, SCIP-R, Adult CPR-First Aid, Time Management, Customer Service, Professionalism, Basic Mental Health Overview, Person Centered Planning	1st day of the month following date of hire. Employees must work 30 regularly scheduled hours/week to be eligible for medical insurance.	No coverage provided at this time for staff working less than 30 hours per week.	Yes, if area is covered by plan networks.	Staff working 30 or more scheduled hours per week are eligible for the following benefits: Medical, dental, vision, insurance and PTO accrual. Staff working 20-29 scheduled hours per week are eligible for the above benefits with the exception of Medical. Staff working 19 hours or less are not benefits eligible.	Region 1 (Finger Lakes and Western)	Fringe rate 15%- Regular work hours under 0-19 hours a week. Part time not benefits eligible  Fringe rate 15%- Regular work hours 20-29 hours a week. Part time benefits eligible Pro-rated benefits offered (PTO, Dental, Vision, Life)  Fringe rate 35%- Regular work hours 30-39 hours a week. Part-Time benefits eligible- Prorated benefits offered (PTO, Dental, Vision, Life, and Health)  Fringe rate 35%- Regular work hours 40 hours a week. Full time benefits eligible. Benefits offered in Full: PTO, Health, Dental, Vision, Life ***We are in process of assessing our Fringe rate for staff working 20 hours or more who are part-time benefits eligible.	\$ .51/mile
<b>The Resource Center</b>	Kevin Anderson 716-485-4602 Kevin.Anderson@resourcecenter.org 200 Dunham Avenue, Jamestown, NY 14701	Child Registry Background, Drug Screening, satisfactory DMV Check, negative TB test.	All trainings are completed on-line: Abuse and Neglect, Bloodborne Pathogens, Client Rights, Code of Ethics, Conflict of Interest, Human Growth and Dev., Incident Reporting, Intellectual Disability, OSHA and TRC Corp. Compliance and IT.	Other trainings can be assigned based on the needs of the person being supported.	The Resource Center healthcare benefits will begin 90 days after employment, if offered.	Not Available	N/A	Full Time staff, if added to the budget, are eligible for PTO, Health Ins., Dental Ins., Vision Care, Life Insurance, STARS Plan, Paid Holidays, Jury Duty, Bereavement Pay.	Chaut and Allegany. Others will be considered.	28%	\$0.545/mile