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| FI AGENCY | ADVOCACY & RESOURCE CTR. | | CITIZEN ADVOCATES | | | DPAO |
| Address | 231 New York Road  Plattsburgh, NY 12903 | | 324 Co Rt.51 PO Box 608, Malone, NY 12953 | | | 617 Davidson Street  Box 222  Watertown, NY 13601 |
| Contact Person | Danielle Rix  Kelly Beauharnois | | Nakisha Clark | | | Ashley Pennock |
| Phone # | 518 563-0930 | | 518-481-8240  518 319-5562 | | | 315-782-3577 |
|  | [selfdirectedservices@cviarc.org](mailto:selfdirectedservices@cviarc.org) | | [nakishaclark@citizenadvocates.net](mailto:nakishaclark@citizenadvocates.net) | | | [apennock@dpao.net](mailto:apennock@dpao.net)  [sd@dpao.net](mailto:sd@dpao.net) |
| Corporation ID | 22070 | | 40410 | | | 22310 |
| What is your mileage rate for staff owned vehicles? | $.535/mile | | $.58/mile | | | $.50/mile |
| Do you require participants to use your agency brokers? | No, they have their choice of agency or independent broker | | No | | | No |
| Mandatory trainings for staff beyond OPWDD requirements | Yes, based on needs | | Yes-based on the needs of the person supported | | | Direct Care staff must attend all OPWDD required trainings |
| How many hours will staff spend in trainings? | We anticipate 3 - 5 hours | | Dependent upon the needs of the person supported | | | 7 hours initial and annual, Online, paid at minimum wage |
| Will mandatory trainings be charged to the SD budget? | No | | No | | | No |
| What is your fringe rate for hourly staff? | 20% | | 15% Effective 2/10/19 | | | 28% - Full time/Part time |
| Do you offer insurance coverage for full-time staff? | Yes \* | | Yes \* | | | Yes \* |
| What is the waiting period for health insurance for full-time staff? | The 1st of the month following 60 days of full time employment per manual. | | 90 days | | | 90 days |
| Hrs full-time staff must work to be eligible for health insurance | 30-40 | | 30 | | | 35 hours per week |
| Do you offer insurance coverage for part-time staff? | No | | No | | | No |
| What is the waiting period for health insurance for part-time staff? | No Health Insurance Benefits available to part time staff | | Part time staff are not currently eligible for health insurance | | | Part time staff are not currently eligible for health insurance. |
| Hrs part-time staff must work to be eligible for health insurance | N/A | | N/A | | | N/A |
| Do you provide paid Holiday time for staff? | No | | Included in PTO | | | Yes, six (6) major holidays |
| Do you provide paid sick time for staff? | 1 hour accrued for every 30 hours worked for a max of 56 hours per calendar year. | | Included in PTO | | | 1 hour accrued for every 30 hours worked for a max of 56 hours per calendar year. |
| Do you provide paid vacation time for staff? | Yes after 1 year(per manual) 35 or greater weekly std hours | | Included in PTO | | | Yes, 1 wk. of vac. after 1 yr. of full time employment |
| Do you have a staff pay scale? | Based on region rate | | Based on Regional rate | | | No-Budgeted amount/Ind. |
| What are the requirements to be an independent consultant with your agency? | Meet IDGS guidelines, provide our agency with credentials and criminal background. | | Background checks, verification of required Broker Training | | | All background checks. |
| Do you require consultants to be finger printed? | Yes, with OPWDD. | | Yes | | | Yes |
| What is your transportation policy? | Must have a clean, valid driver’s license; please call with specific questions. | | Must have a valid driver’s license | | | Please call with specific questions. |
| What counties does your agency cover? | Clinton, Essex, Franklin, St. Lawrence, Jefferson | | Clinton, Essex, Franklin, St. Lawrence | | | Jefferson, Lewis, St. Lawrence, Oneida, Oswego, Onondaga, Herkimer |
| FI AGENCY | **The ARC of Jefferson -St Lawrence** | | **MOUNTAIN LAKE SERVICES** | | | **RESIDENTIAL RESOURCES** |
| Address | 380 Gaffney Drive  PO Box 41  Watertown, NY 13601 | | 10 St. Patrick’s Place  Port Henry, NY 12974 | | | 14 New York Road  Plattsburgh, NY 12903 |
| Contact Person | Kaycee Ondrasek | | Jocelyn Blanchard | | | Beth Votraw |
| Phone # | Kaycee 315-836-1230 | | 518-546-3381 ext. 151 | | | 877-643-0303 |
| E-Mail Address | [kaondrasek@thearcjslc.org](mailto:kaondrasek@thearcjslc.org) | | [fiscal@mountainlakeservices.org](mailto:fiscal@mountainlakeservices.org)  jblanchard@mountainlakeservices.org | | | [bvotraw@resresources.com](mailto:bvotraw@resresources.com) |
| Corporation ID | 40420 | | 40020 | | | 41910 |
| What is your mileage rate for staff owned vehicles? | $.515/mile | | $.50/mi | | | $.50/mile |
| Do you require participants to use your agency brokers? | No - It is their choice | | No, they have their choice of agency or independent broker | | | No |
| Mandatory trainings for staff beyond OPWDD requirements | Yes, we offer varied trainings specific to the needs of the individual served | | Yes, based on needs | | | Policy review-- Human Resources Documentation |
| How many hours will staff spend in trainings? | New staff-50+ hours annually  Existing staff- 20+ hours annually | | Dependent upon the needs of the person supported | | | 1-2 days |
| Will mandatory trainings be charged to the SD budget? | No | | No | | | Yes |
| What is your fringe rate for hourly staff? | 31% | | 16% | | | 33% |
| Do you offer insurance coverage for full-time staff? | Yes \* | | Yes\* | | | Yes \* |
| What is the waiting period for health insurance for full-time staff? | 60 days-starts the first of the month following the 60 days | | 90 Days following full time employment | | | 90 days following full time status |
| Hrs full-time staff must work to be eligible for health insurance | Plus 30 hours | | Per PPACA, 30 hours for health insurance only | | | 30 hours per week |
| Do you offer insurance coverage for part-time staff? | No | | No | | | No |
| What is the waiting period for health insurance for part-time staff? | Part time staff are not currently eligible for health insurance | | No health insurance offered for part-time staff unless PPACA eligible | | | Health insurance not offered to part time staff |
| Hrs part-time staff must work to be eligible for health insurance | N/A | | N/A – only PPACA eligible | | | N/A – no insurance for PT |
| Do you provide paid Holiday time for staff? | Yes (full time staff) | | No | | | Yes \* |
| Do you provide paid sick time for staff? | Yes | | Yes-included in PTO and must be full time status, 40hr/week, after one year | | | Yes |
| Do you provide paid vacation time for staff? | Yes | | Yes-included in PTO and must be full time status, 40hr/week, after one year | | | Yes |
| Do you have a staff pay scale? | Yes | | Regional Rate | | | Our rate caps are as follows: CH 1:1-$25/hr. CH 2:1 -$15/hr.  CH 1:2 –$19.48/hr. Respite-$15/hr. SEMP $37/hr. |
| What are the requirements to be an independent consultant with your agency? | Must provide credentials, current background check & sign an agreement | | Must provide credentials, current background check and sign an agreement | | | Criminal background check |
| Do you require consultants to be finger printed? | Yes | | Yes | | | Yes |
| What is your transportation policy? | Must have a valid drivers license | | Please contact FI with questions | | | In draft |
| What counties does your agency cover? | Jefferson & St Lawrence | | Sunmount Region | | | All Regions |
| FI AGENCY | **RESOURCE CENTER FOR INDEPENDENT LIVING** | | **Advocates** | | | **SUPPORT-LINK** |
| Address | 131 Genesee Street  Box 210  Utica, NY 13503 | | 290 Elwood David Road, Suite 101  Liverpool, NY 13088 | | | 383 Bay Road  Queensbury, NY 12804 |
| Contact Person | Amanda Tuthill | | Olivia Layton | | | Aimee Forget |
| Phone # | 315-797-4642 | | 315-469-9931 | | | 518-798-2972 Ext. 309 |
|  | [atuthill@rcil.com](mailto:atuthill@rcil.com) | | [intake@advocatesincorported.org](mailto:intake@advocatesincorported.org) | | | [aimeef@support-link.org](mailto:aimeef@support-link.org) |
| Corporation ID | 20400 | | 18410 | | | 46150 |
| What is your mileage rate for staff owned vehicles? | .50/mile | | .56 | | | $.50/mile |
| Do you require participants to use your agency brokers? | No | | No | | | No. Choice is encouraged |
| Mandatory trainings for staff beyond OPWDD requirements | OPWDD fire safety, SD annual trg manual, NYS sexual Harassment Prevention Trg | | On-line mandatory training  Additional training specific to the individual staff works with | | | Yes, we do online training and other appropriate based on need |
| How many hours will staff spend in trainings? | Minimal – Trg completed online | | 8 hours annually, additional 1-hour training for individual paperwork | | | 5-10 |
| Will mandatory trainings be charged to the SD budget? | No | | yes | | | Included in fringe |
| What is your fringe rate for hourly staff? | . 27% Increase to   28.5% Effective 1/1/21 | | 28.42% | | | 25% |
| Do you offer insurance coverage for full-time staff? | Yes | | yes | | | No\* |
| What is the waiting period for health insurance for full-time staff? | Call HR for specifics | | 30 days | | | \*\*Contact FI directly for information |
| Hrs full-time staff must work to be eligible for health insurance | 30hrs or more per week | | 130 hours a month/30-33 hours per week | | | \*\*Contact FI directly for information |
| Do you offer insurance coverage for part-time staff? | No | | no | | | No |
| What is the waiting period for health insurance for part-time staff? | N/A | | na | | | \*\*Contact FI directly for information |
| Hrs part-time staff must work to be eligible for health insurance | N/A | | na | | | \*\*Contact FI directly for information |
| Do you provide paid Holiday time for staff? | FT only. Maximum up to 40 hrs per yr.To be used for NYDay, Memorial Day, 4th of July, Thanksgiving & Christmas | | FT only  We use a PTO model for all full time staff to allow for flexibility for vacation, personal, holidays, etc. 16 days | | | No |
| Do you provide paid sick time for staff? | Full-Time receive 96 hours Paid Time Off per calendar year, may be used for Sick or Vacation. Part-Time receive 48 hours Paid Time Off per calendar year, may be used for Sick or Vacation. | | FT staff receive 56 hours of sick time  PT staff accrue sick time up to 56 hours a year | | | Yes |
| Do you provide paid vacation time for staff? | Full-Time receive 96 hours Paid Time Off per calendar year, may be used for Sick or Vacation. Part-Time receive 48 hours Paid Time Off per calendar year, may be used for Sick or Vacation. | | FT only  We use a PTO model for all full time staff to allow for flexibility for vacation, personal, holidays, etc. 16 days | | | Yes |
| Do you have a staff pay scale? | Max: Com Hab $23.50 an hr.  Respite $16.75 an hr. | | Rate caps: SHCH-$30/hr no OT  SH Respite-$18 no OT | | | No |
| What are the requirements to be an independent consultant with your agency? | If Broker must use RCIL as FI | | Broker Authorization, Back-Ground Check, Sign BAA and Agreement | | | Must provide credentials, current background check and sign an Independent Contractor Agreement |
| Do you require consultants to be finger printed? | Yes | | yes | | | Yes |
| What is your transportation policy? | Staff my transport SD participant & companions if part of Staff Action Plan | | Valid Drivers License, please call for any more specific information | | | Staff must have current license, registered and inspected vehicle, carry active insurance |
| What counties does your agency cover? | All Regions | | Currently: Region 1, Region 2, and Region 3 | | | All counties in Capital and the Sunmount Regions |
| SPECIAL CONSIDERATIONS: | Participants/Designees must be able to utilize electronic time keeping system. SEMP can be provided through Agency supported services, unable to support Self-Hired SEMP. | | Individuals/family/designee/SD staff will be required to have access to the internet and a devise to use electronic timecard and reimbursement system. | | | Must have access to internet & a device to use the MANDATORY electronic timekeeping, note & reimbursement system. |
| FI AGENCY | | AIM SERVICES INC. (not accepting new applicants at this time) | |  |  | |
| Address | | 4227 Route 50  Saratoga Springs, NY 12866 | |  |  | |
| Contact Person | | Matt Stevens  Brittany Hoosier | |  |  | |
| Phone # | | 518-450-2834  518 430-2247 | |  |  | |
|  | | [mstevens@aimservicesinc.org](mailto:mstevens@aimservicesinc.org)  [bhoosier@aimservicesinc.org](mailto:bhoosier@aimservicesinc.org) | |  |  | |
| Corporation ID | | 20190 | |  |  | |
| What is your mileage rate for staff owned vehicles? | | $.575 per mile – fluctuates with federal limit | |  |  | |
| Do you require participants to use your agency brokers? | | No. | |  |  | |
| Mandatory trainings for staff beyond OPWDD requirements | | Yes, we offer OPWDD mandated training online | |  |  | |
| How many hours will staff spend in trainings? | | We pay $12.50 an hour for up to 7.5 hours | |  |  | |
| Will mandatory trainings be charged to the SD budget? | | Yes | |  |  | |
| What is your fringe rate for hourly staff? | | 25% | |  |  | |
| Do you offer insurance coverage for full-time staff? | | Yes \* | |  |  | |
| What is the waiting period for health insurance for full-time staff? | | The 1st of the month following | |  |  | |
| Hrs full-time staff must work to be eligible for health insurance | | 35 | |  |  | |
| Do you offer insurance coverage for part-time staff? | | No | |  |  | |
| What is the waiting period for health insurance for part-time staff? | | No benefits for part-time staff | |  |  | |
| Hrs part-time staff must work to be eligible for health insurance | | N/A | |  |  | |
| Do you provide paid Holiday time for staff? | | Yes (FT staff)- If any other status staff works on the holiday, they will be compensated an extra hour of pay for all hours worked, up to 8 hours | |  |  | |
| Do you provide paid sick time for staff? | | Yes (FT/PT staff) | |  |  | |
| Do you provide paid vacation time for staff? | | Yes (FT/PT staff) | |  |  | |
| Do you have a staff pay scale? | | CH-$28, Respite $17, SEMP $34 | |  |  | |
| What are the requirements to be an independent consultant with your agency? | | Must hold current broker authorization, pass background checks and sign a Broker MOU prior to beginning supports via AIM. | |  |  | |
| Do you require consultants to be finger printed? | | Yes. | |  |  | |
| What is your transportation policy? | | Must have current license | |  |  | |
| What counties does your agency cover? | | Long Island, Taconic, Hudson, Capital & Sunmount (all counties) | |  |  | |
| SPECIAL CONSIDERATIONS: | |  | |  |  | |