|  |  |  |  |
| --- | --- | --- | --- |
| FI AGENCY | ADVOCACY & RESOURCE CTR. | CITIZEN ADVOCATES | DPAO |
| Address | 231 New York RoadPlattsburgh, NY 12903 | 324 Co Rt.51 PO Box 608, Malone, NY 12953 | 617 Davidson StreetBox 222Watertown, NY 13601 |
| Contact Person | Danielle RixKelly Beauharnois | Nakisha Clark | Ashley Pennock |
| Phone # | 518 563-0930 | 518-481-8240518 319-5562 | 315-782-3577 |
|  | selfdirectedservices@cviarc.org | nakishaclark@citizenadvocates.net  | apennock@dpao.netsd@dpao.net |
| Corporation ID | 22070 | 40410 | 22310 |
| What is your mileage rate for staff owned vehicles? | $.535/mile | $.58/mile | $.50/mile |
| Do you require participants to use your agency brokers? | No, they have their choice of agency or independent broker | No | No |
| Mandatory trainings for staff beyond OPWDD requirements  | Yes, based on needs | Yes-based on the needs of the person supported | Direct Care staff must attend all OPWDD required trainings |
| How many hours will staff spend in trainings? | We anticipate 3 - 5 hours | Dependent upon the needs of the person supported | 7 hours initial and annual, Online, paid at minimum wage |
| Will mandatory trainings be charged to the SD budget? | No | No | No |
| What is your fringe rate for hourly staff? | 20% | 15% Effective 2/10/19 | 28% - Full time/Part time |
| Do you offer insurance coverage for full-time staff? | Yes \* | Yes \* | Yes \* |
| What is the waiting period for health insurance for full-time staff? | The 1st of the month following 60 days of full time employment per manual. | 90 days | 90 days |
| Hrs full-time staff must work to be eligible for health insurance | 30-40 | 30 | 35 hours per week |
| Do you offer insurance coverage for part-time staff? | No | No | No |
| What is the waiting period for health insurance for part-time staff? | No Health Insurance Benefits available to part time staff | Part time staff are not currently eligible for health insurance | Part time staff are not currently eligible for health insurance. |
| Hrs part-time staff must work to be eligible for health insurance | N/A | N/A | N/A |
| Do you provide paid Holiday time for staff? | No | Included in PTO | Yes, six (6) major holidays |
| Do you provide paid sick time for staff? | 1 hour accrued for every 30 hours worked for a max of 56 hours per calendar year. | Included in PTO | 1 hour accrued for every 30 hours worked for a max of 56 hours per calendar year. |
| Do you provide paid vacation time for staff? | Yes after 1 year(per manual) 35 or greater weekly std hours | Included in PTO | Yes, 1 wk. of vac. after 1 yr. of full time employment |
| Do you have a staff pay scale? | Based on region rate | Based on Regional rate | No-Budgeted amount/Ind. |
| What are the requirements to be an independent consultant with your agency? | Meet IDGS guidelines, provide our agency with credentials and criminal background. | Background checks, verification of required Broker Training | All background checks.  |
| Do you require consultants to be finger printed? | Yes, with OPWDD. | Yes | Yes  |
| What is your transportation policy? | Must have a clean, valid driver’s license; please call with specific questions. | Must have a valid driver’s license | Please call with specific questions. |
| What counties does your agency cover? | Clinton, Essex, Franklin, St. Lawrence, Jefferson  | Clinton, Essex, Franklin, St. Lawrence | Jefferson, Lewis, St. Lawrence, Oneida, Oswego, Onondaga, Herkimer |
| FI AGENCY | **The ARC of Jefferson -St Lawrence**  | **MOUNTAIN LAKE SERVICES** | **RESIDENTIAL RESOURCES** |
| Address | 380 Gaffney DrivePO Box 41Watertown, NY 13601 | 10 St. Patrick’s PlacePort Henry, NY 12974 | 14 New York RoadPlattsburgh, NY 12903 |
| Contact Person | Kaycee Ondrasek | Jocelyn Blanchard | Beth Votraw |
| Phone # | Kaycee 315-836-1230 | 518-546-3381 ext. 151 | 877-643-0303  |
| E-Mail Address | kaondrasek@thearcjslc.org | fiscal@mountainlakeservices.org jblanchard@mountainlakeservices.org | bvotraw@resresources.com  |
| Corporation ID | 40420 | 40020 | 41910 |
| What is your mileage rate for staff owned vehicles? | $.515/mile | $.50/mi | $.50/mile |
| Do you require participants to use your agency brokers? | No - It is their choice | No, they have their choice of agency or independent broker | No |
| Mandatory trainings for staff beyond OPWDD requirements  | Yes, we offer varied trainings specific to the needs of the individual served | Yes, based on needs | Policy review-- Human Resources Documentation |
| How many hours will staff spend in trainings? | New staff-50+ hours annuallyExisting staff- 20+ hours annually | Dependent upon the needs of the person supported | 1-2 days |
| Will mandatory trainings be charged to the SD budget? | No | No | Yes |
| What is your fringe rate for hourly staff? | 31% | 16% | 33% |
| Do you offer insurance coverage for full-time staff? | Yes \*  | Yes\* | Yes \* |
| What is the waiting period for health insurance for full-time staff? | 60 days-starts the first of the month following the 60 days | 90 Days following full time employment  | 90 days following full time status |
| Hrs full-time staff must work to be eligible for health insurance | Plus 30 hours | Per PPACA, 30 hours for health insurance only  | 30 hours per week |
| Do you offer insurance coverage for part-time staff? | No | No | No |
| What is the waiting period for health insurance for part-time staff? | Part time staff are not currently eligible for health insurance | No health insurance offered for part-time staff unless PPACA eligible | Health insurance not offered to part time staff |
| Hrs part-time staff must work to be eligible for health insurance | N/A | N/A – only PPACA eligible | N/A – no insurance for PT |
| Do you provide paid Holiday time for staff? | Yes (full time staff) | No | Yes \* |
| Do you provide paid sick time for staff? | Yes | Yes-included in PTO and must be full time status, 40hr/week, after one year | Yes |
| Do you provide paid vacation time for staff? | Yes | Yes-included in PTO and must be full time status, 40hr/week, after one year | Yes |
| Do you have a staff pay scale? | Yes | Regional Rate | Our rate caps are as follows: CH 1:1-$25/hr. CH 2:1 -$15/hr. CH 1:2 –$19.48/hr. Respite-$15/hr. SEMP $37/hr. |
| What are the requirements to be an independent consultant with your agency? | Must provide credentials, current background check & sign an agreement | Must provide credentials, current background check and sign an agreement | Criminal background check |
| Do you require consultants to be finger printed? | Yes | Yes | Yes |
| What is your transportation policy? | Must have a valid drivers license | Please contact FI with questions | In draft |
| What counties does your agency cover? | Jefferson & St Lawrence | Sunmount Region | All Regions |
| FI AGENCY | **RESOURCE CENTER FOR INDEPENDENT LIVING** | **Advocates** | **SUPPORT-LINK** |
| Address | 131 Genesee StreetBox 210Utica, NY 13503 | 290 Elwood David Road, Suite 101Liverpool, NY 13088 | 383 Bay RoadQueensbury, NY 12804 |
| Contact Person | Amanda Tuthill | Olivia Layton | Aimee Forget |
| Phone # | 315-797-4642 | 315-469-9931 | 518-798-2972 Ext. 309 |
|   | atuthill@rcil.com  | intake@advocatesincorported.org  | aimeef@support-link.org |
| Corporation ID | 20400 | 18410 | 46150 |
| What is your mileage rate for staff owned vehicles? | .50/mile | .56 | $.50/mile |
| Do you require participants to use your agency brokers? | No | No | No. Choice is encouraged |
| Mandatory trainings for staff beyond OPWDD requirements  | OPWDD fire safety, SD annual trg manual, NYS sexual Harassment Prevention Trg | On-line mandatory trainingAdditional training specific to the individual staff works with | Yes, we do online training and other appropriate based on need |
| How many hours will staff spend in trainings? | Minimal – Trg completed online | 8 hours annually, additional 1-hour training for individual paperwork | 5-10 |
| Will mandatory trainings be charged to the SD budget? | No | yes | Included in fringe |
| What is your fringe rate for hourly staff? | . 27% Increase to  28.5% Effective 1/1/21 | 28.42% | 25% |
| Do you offer insurance coverage for full-time staff? | Yes | yes | No\* |
| What is the waiting period for health insurance for full-time staff? | Call HR for specifics | 30 days | \*\*Contact FI directly for information |
| Hrs full-time staff must work to be eligible for health insurance | 30hrs or more per week | 130 hours a month/30-33 hours per week | \*\*Contact FI directly for information |
| Do you offer insurance coverage for part-time staff? | No | no | No |
| What is the waiting period for health insurance for part-time staff? | N/A | na | \*\*Contact FI directly for information |
| Hrs part-time staff must work to be eligible for health insurance | N/A | na | \*\*Contact FI directly for information |
| Do you provide paid Holiday time for staff? | FT only. Maximum up to 40 hrs per yr.To be used for NYDay, Memorial Day, 4th of July, Thanksgiving & Christmas | FT onlyWe use a PTO model for all full time staff to allow for flexibility for vacation, personal, holidays, etc. 16 days | No |
| Do you provide paid sick time for staff? | Full-Time receive 96 hours Paid Time Off per calendar year, may be used for Sick or Vacation. Part-Time receive 48 hours Paid Time Off per calendar year, may be used for Sick or Vacation. | FT staff receive 56 hours of sick timePT staff accrue sick time up to 56 hours a year | Yes |
| Do you provide paid vacation time for staff? | Full-Time receive 96 hours Paid Time Off per calendar year, may be used for Sick or Vacation. Part-Time receive 48 hours Paid Time Off per calendar year, may be used for Sick or Vacation. | FT onlyWe use a PTO model for all full time staff to allow for flexibility for vacation, personal, holidays, etc. 16 days | Yes |
| Do you have a staff pay scale? | Max: Com Hab $23.50 an hr.Respite $16.75 an hr. | Rate caps: SHCH-$30/hr no OTSH Respite-$18 no OT | No |
| What are the requirements to be an independent consultant with your agency? | If Broker must use RCIL as FI | Broker Authorization, Back-Ground Check, Sign BAA and Agreement | Must provide credentials, current background check and sign an Independent Contractor Agreement |
| Do you require consultants to be finger printed? | Yes | yes | Yes |
| What is your transportation policy? | Staff my transport SD participant & companions if part of Staff Action Plan | Valid Drivers License, please call for any more specific information | Staff must have current license, registered and inspected vehicle, carry active insurance |
| What counties does your agency cover? | All Regions | Currently: Region 1, Region 2, and Region 3 | All counties in Capital and the Sunmount Regions |
| SPECIAL CONSIDERATIONS: | Participants/Designees must be able to utilize electronic time keeping system. SEMP can be provided through Agency supported services, unable to support Self-Hired SEMP. | Individuals/family/designee/SD staff will be required to have access to the internet and a devise to use electronic timecard and reimbursement system. | Must have access to internet & a device to use the MANDATORY electronic timekeeping, note & reimbursement system. |
| FI AGENCY | AIM SERVICES INC.(not accepting new applicants at this time) |  |  |
| Address | 4227 Route 50Saratoga Springs, NY 12866 |  |  |
| Contact Person | Matt Stevens Brittany Hoosier |  |  |
| Phone # | 518-450-2834518 430-2247 |  |  |
|   | mstevens@aimservicesinc.orgbhoosier@aimservicesinc.org  |  |  |
| Corporation ID | 20190 |  |  |
| What is your mileage rate for staff owned vehicles? | $.575 per mile – fluctuates with federal limit |  |  |
| Do you require participants to use your agency brokers? | No.  |  |  |
| Mandatory trainings for staff beyond OPWDD requirements  | Yes, we offer OPWDD mandated training online |  |  |
| How many hours will staff spend in trainings? | We pay $12.50 an hour for up to 7.5 hours |  |  |
| Will mandatory trainings be charged to the SD budget? | Yes |  |  |
| What is your fringe rate for hourly staff? | 25%  |  |  |
| Do you offer insurance coverage for full-time staff? | Yes \* |  |  |
| What is the waiting period for health insurance for full-time staff? | The 1st of the month following  |  |  |
| Hrs full-time staff must work to be eligible for health insurance | 35 |  |  |
| Do you offer insurance coverage for part-time staff? | No |  |  |
| What is the waiting period for health insurance for part-time staff? | No benefits for part-time staff |  |  |
| Hrs part-time staff must work to be eligible for health insurance | N/A |  |  |
| Do you provide paid Holiday time for staff? | Yes (FT staff)- If any other status staff works on the holiday, they will be compensated an extra hour of pay for all hours worked, up to 8 hours |  |  |
| Do you provide paid sick time for staff? | Yes (FT/PT staff) |  |  |
| Do you provide paid vacation time for staff? | Yes (FT/PT staff) |  |  |
| Do you have a staff pay scale? | CH-$28, Respite $17, SEMP $34 |  |  |
| What are the requirements to be an independent consultant with your agency? | Must hold current broker authorization, pass background checks and sign a Broker MOU prior to beginning supports via AIM. |  |  |
| Do you require consultants to be finger printed? | Yes. |  |  |
| What is your transportation policy? | Must have current license |  |  |
| What counties does your agency cover? | Long Island, Taconic, Hudson, Capital & Sunmount (all counties) |  |  |
| SPECIAL CONSIDERATIONS: |  |  |  |